

# Lenovo 100e/300e/500e Chromebook 2nd Gen User Guide



**Lenovo**

## **Read this first**

Before using this documentation and the product it supports, ensure that you read and understand the following:

- Appendix A “Important safety information” on page 23
- *Safety and Warranty Guide*
- *Setup Guide*

**First Edition (January 2020)**

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## About this documentation

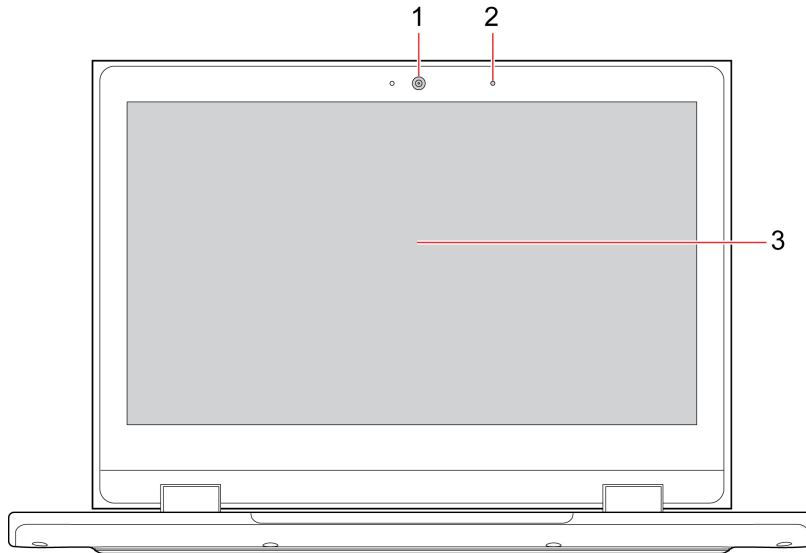
- Illustrations in this documentation might look different from your product.
- Depending on the model, some optional accessories, features, and software programs might not be available on your Chromebook™.
- Depending on the version of operating systems and programs, some user interface instructions might not be applicable to your Chromebook.
- Documentation content is subject to change without notice. Lenovo makes constant improvements on the documentation of your Chromebook, including this *User Guide*. To get the latest documentation, go to <https://pcsupport.lenovo.com>.

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## Chapter 1. Meet your Chromebook

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### Front



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Take pictures or record videos by clicking **Camera** from the app Launcher. The indicator next to the camera is on when the camera is in use.

1. Front camera

If you use other apps that support photographing, video chatting, and video conference, the camera starts automatically when you enable the camera-required feature from the app.

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2. Microphone

Capture or record sound.

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3. Multi-touch screen\*

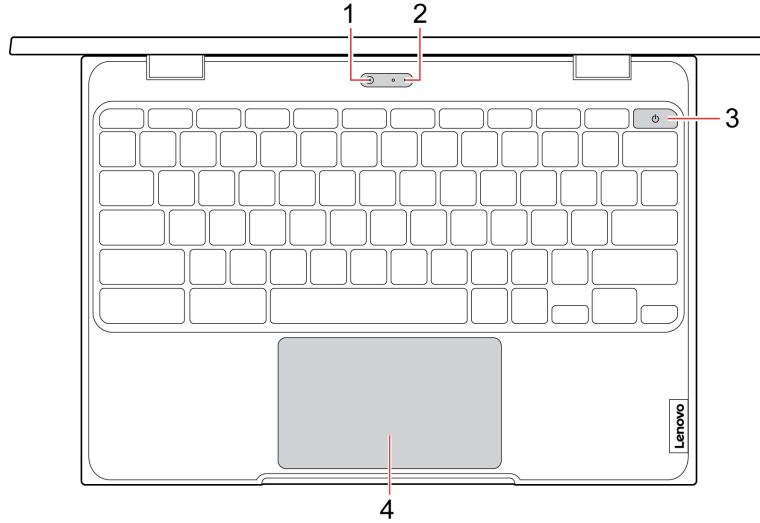
Enable you to use your Chromebook with simple touch gestures. See “Use the multi-touch screen (for Lenovo 300e / 500e Chromebook 2nd Gen only)” on page 15.

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\* for selected models

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## Base



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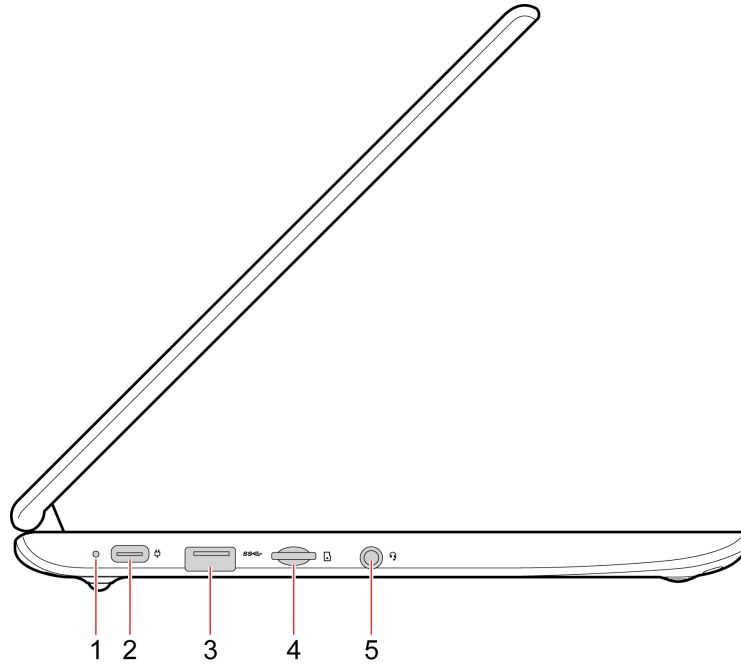
1. World-Facing camera*	<p>Take pictures or record videos by clicking <b>Camera</b> from the app Launcher. The indicator next to the camera is on when the camera is in use.</p> <p>If you use other apps that support photographing, video chatting, and video conference, the camera starts automatically when you enable the camera-required feature from the app.</p>
2. Microphone*	Capture or record sound.
3. Power button*	<p>When you open the Chromebook display, the Chromebook automatically starts. If it does not work, press the power button. The power button also can be used to put the Chromebook to sleep mode or wake up the Chromebook.</p>
4. Touchpad	<p>Perform finger touch and all the functions of a traditional mouse. See “Use the touchpad” on page 13.</p>

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\* for selected models

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## Left



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### 1. Battery / Charging status indicator

This indicator shows whether the ac power is connected to the Chromebook and the battery power status of the Chromebook.

- Connected to ac power:
  - Green (having been fully charged for more than 5 minutes)
  - Amber (battery power between 2% and 100%)
  - Red (battery power less than 2%)
- Not connected to ac power:
  - Off

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### 2. Power connector / USB-C™ connector

- Charge your Chromebook.
- Charge USB-C compatible devices with the output voltage and current of 5 V and 1.5 A.
- Transfer data at USB 3.2 speed, up to 5 Gbps.
- Connect to an external display:
  - USB-C to VGA: 1900 × 1200 pixels, 60 Hz
  - USB-C to DP: 3840 × 2160 pixels, 60 Hz
- Connect to USB-C accessories to expand Chromebook functionality. To purchase USB-C accessories, go to <https://www.lenovo.com/accessories>.

**Note:** When the battery power is below 10%, the connected USB-C accessories might not work correctly.

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### 3. USB 3.2 connector Gen 1

Connect to USB-compatible devices, such as a USB keyboard, USB mouse, USB storage device, or USB printer.

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4. microSD card slot	Insert a microSD card for data access or storage.
5. Audio connector	<ul style="list-style-type: none"><li data-bbox="553 247 1419 300">• Connect headphones with a 3.5-mm (0.14-inch) and 4-pole plug to listen to the sound from the Chromebook.</li><li data-bbox="553 317 1419 369">• Connect a headset with a 3.5-mm (0.14-inch) and 4-pole plug to listen to the sound from the Chromebook or talk with others.</li></ul>

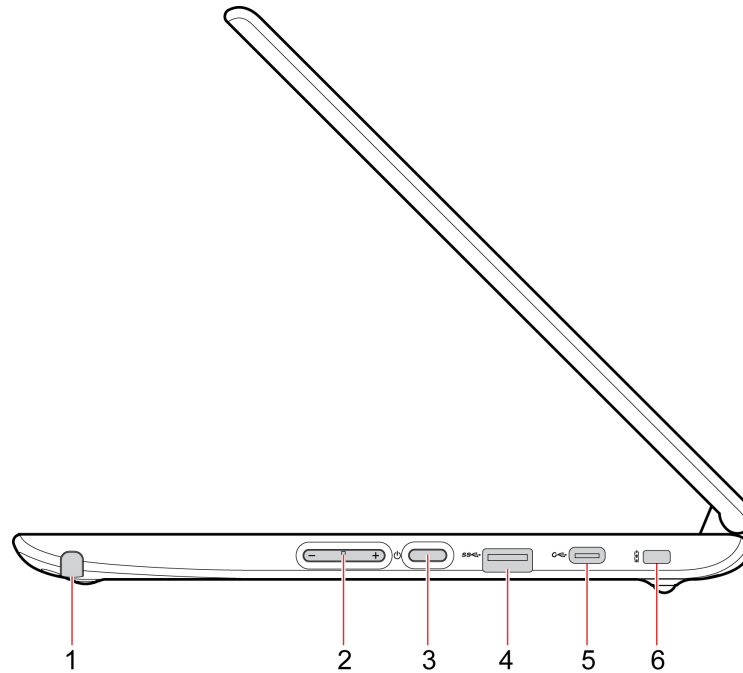
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**Note:** The audio connector does not support standalone external microphones.



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## Right



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	Use the pen slot to store the electronic pen.
1. Electronic pen*	<b>Note:</b> You might need to install additional apps such as Google Keep for the better use of the pen.
2. Volume up / down button*	Increase / decrease the volume.
3. Power button*	When you open the Chromebook display, the Chromebook automatically starts. If it does not work, press the power button. The power button also can be used to put the Chromebook to sleep mode or wake up the Chromebook.
4. USB 3.2 connector Gen 1	Connect to USB-compatible devices, such as a USB keyboard, USB mouse, USB storage device, or USB printer.

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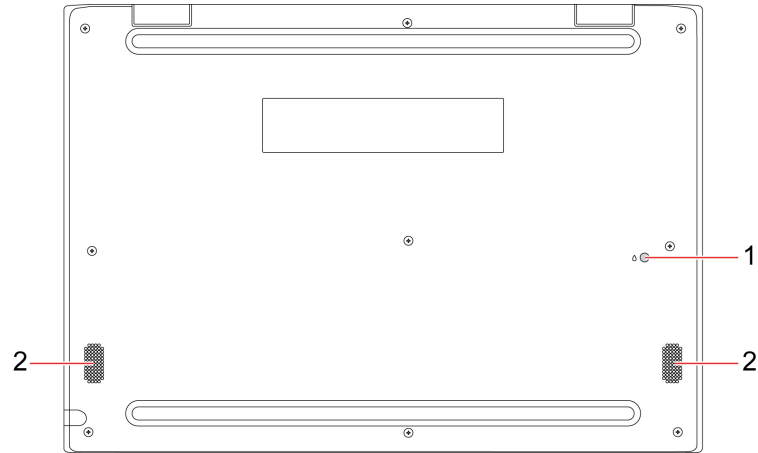
5. USB-C connector	<ul style="list-style-type: none"><li>• Charge your Chromebook.</li><li>• Charge USB-C compatible devices with the output voltage and current of 5 V and 1.5 A.</li><li>• Transfer data at USB 3.2 speed, up to 5 Gbps.</li><li>• Connect to an external display:<ul style="list-style-type: none"><li>– USB-C to VGA: 1900 × 1200 pixels, 60 Hz</li><li>– USB-C to DP: 3840 × 2160 pixels, 60 Hz</li></ul></li><li>• Connect to USB-C accessories to expand Chromebook functionality. To purchase USB-C accessories, go to <a href="https://www.lenovo.com/accessories">https://www.lenovo.com/accessories</a>.</li></ul> <p><b>Note:</b> When the battery power is below 10%, the connected USB-C accessories might not work correctly.</p>
6. Mini security-lock slot	<p>Lock your Chromebook to a desk, table, or other fixtures through a compatible security cable lock.</p> <p><b>Note:</b> You are responsible for evaluating, selecting, and implementing the locking device and security feature. Lenovo makes no comments, judgments, or warranties about the function, quality, or performance of the locking device and security feature. Cable locks for your product are available from Lenovo at <a href="https://smartfind.lenovo.com/">https://smartfind.lenovo.com/</a>.</p>

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\* for selected models

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## Bottom



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1. Keyboard drainage hole

Drain out liquid from your Chromebook if you accidentally spill liquid on the keyboard.

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2. Speakers

Enable you to experience high-quality sound.

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## Features and specifications

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<b>Dimensions</b>	<ul style="list-style-type: none"><li>• Length: 290 mm (11.42 inches)</li><li>• Width: 204 mm (8.03 inches)</li><li>• Thickness:<ul style="list-style-type: none"><li>– Lenovo 100e Chromebook 2nd Gen: 19.9 mm (0.78 inches)</li><li>– Lenovo 300e / 500e Chromebook 2nd Gen: 20.35 mm (0.80 inches)</li></ul></li></ul>
<b>Maximum heat output</b>	45 W (154 Btu/hr)
<b>Power source</b> (ac power adapter)	<ul style="list-style-type: none"><li>• Sine-wave input at 50 Hz to 60 Hz</li><li>• Input rating of the ac power adapter: 100 V to 240 V ac, 50 Hz to 60 Hz</li></ul>
<b>Memory</b>	<ul style="list-style-type: none"><li>• Low Power Double data rate (LPDDR) 4, on-board memory</li></ul>
<b>Storage device</b>	<ul style="list-style-type: none"><li>• Embedded MultiMediaCard (eMMC) 5.1</li></ul>
<b>Display</b>	<ul style="list-style-type: none"><li>• Brightness control</li><li>• Color display with In-Plane Switching (IPS) or Twisted Nematic (TN) technology</li><li>• Display size: 294.64 mm (11.6 inches)</li><li>• Display resolution: 1366 x 768 pixels</li><li>• Multi-touch technology*</li><li>• Intel® HD Graphics</li></ul>
<b>Keyboard</b>	<ul style="list-style-type: none"><li>• Function keys</li><li>• Six-row keyboard</li><li>• Touchpad</li></ul>
<b>Connectors and slots</b>	<ul style="list-style-type: none"><li>• Audio connector</li><li>• microSD card slot</li><li>• Pen slot*</li><li>• Two USB-C connectors</li><li>• Two USB 3.2 connectors Gen 1</li></ul>
<b>Security features</b>	<ul style="list-style-type: none"><li>• Password</li><li>• Mini security-lock slot</li><li>• Trusted Platform Module (TPM)</li></ul>
<b>Wireless features</b>	<ul style="list-style-type: none"><li>• Bluetooth</li><li>• Wireless LAN</li></ul>
<b>Others</b>	<ul style="list-style-type: none"><li>• Front camera</li><li>• World-Facing camera*</li><li>• Microphones*</li><li>• Speakers</li></ul>

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\* for selected models

## Statement on USB transfer rate

Depending on many factors such as the processing capability of the host and peripheral devices, file attributes, and other factors related to system configuration and operating environments, the actual transfer rate using the various USB connectors on this device will vary and will be slower than the data rate listed below for each corresponding device.

<b>USB device</b>	<b>Data rate (Gbit/s)</b>
3.2 Gen 1 / 3.1 Gen 1	5
3.2 Gen 2 / 3.1 Gen 2	10
3.2 Gen 2 × 2	20



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## Chapter 2. Get started with your Chromebook

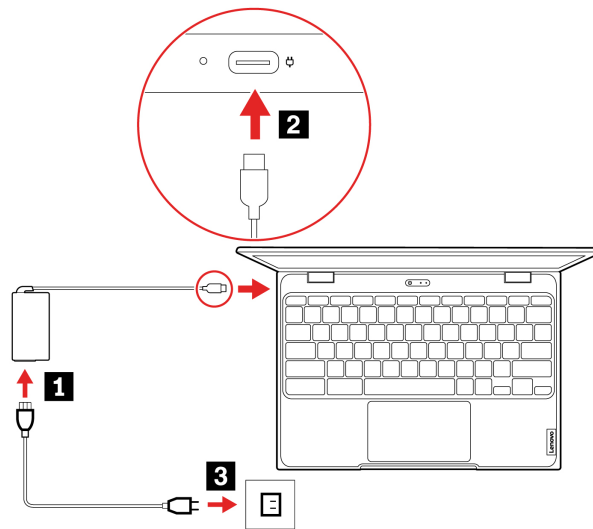
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### Charge your Chromebook

Connect to the ac power adapter

**CAUTION:**

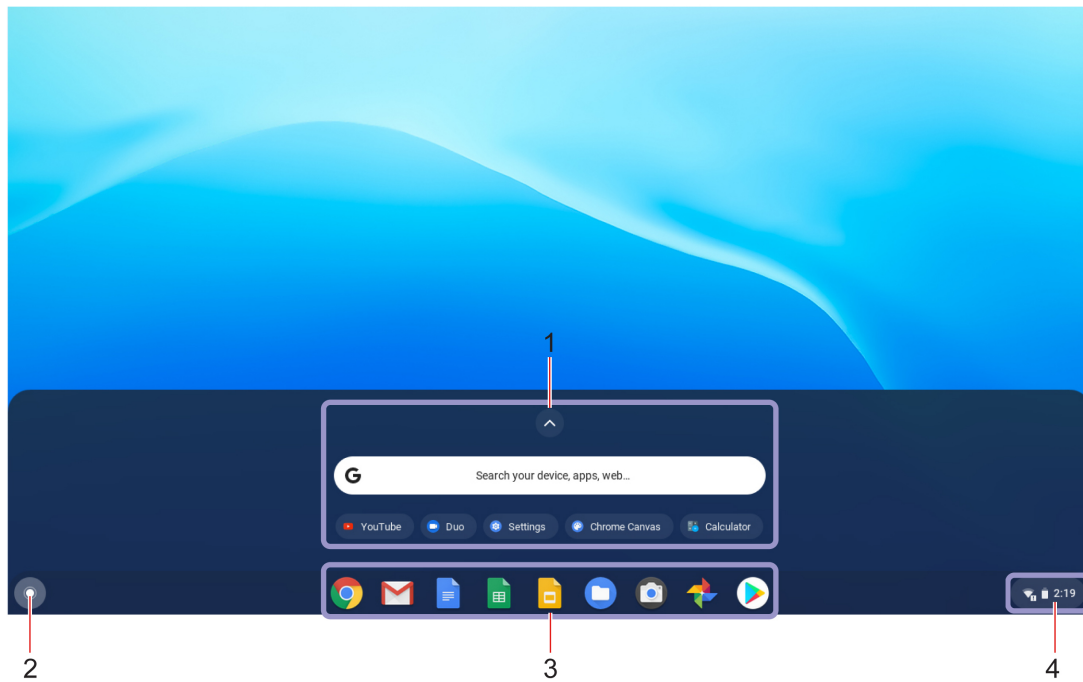
All plugs must be firmly and securely inserted into receptacles.



1. Connect the power cord to the ac power adapter.
2. Connect the power adapter to the power connector of the Chromebook.
3. Connect the power cord to a properly grounded electrical outlet.

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## Navigate your user interface



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### 1. Search box and the app Launcher

- Type the name of your device, app, or Web page in the search box.
- Click any app shown in the app Launcher to open the app quickly.

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### 2. Launcher button

Open the search box and the app Launcher.

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### 3. Shelf

Pin your frequently used apps or Web pages to the shelf for easy access.

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### 4. System tray

Manage network connections, updates, and settings. By default, network connection status, battery status, and the time are displayed.

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## Connect to Wi-Fi networks

1. Click the network icon in the system tray. A list of available wireless networks is displayed.
2. Select a network available for connection. Provide required information, if needed.

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## Connect to a Bluetooth-enabled device

You can connect all types of Bluetooth-enabled devices to your Chromebook, such as a keyboard, a mouse, a smartphone, or speakers. To ensure the connection is successful, place the devices 10 meters (33 feet), at most, from the Chromebook.

1. Click the Bluetooth icon in the system tray. A list of available Bluetooth devices is displayed.
2. Select a Bluetooth device, and then follow the on-screen instructions.

Your Bluetooth-enabled device and Chromebook will automatically connect the next time if the two devices are in range of each other with Bluetooth turned on. You can use Bluetooth for data transfer or remote control and communication.















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## Interact with your Chromebook

Your Chromebook provides you various ways to navigate the screen.




### Use the keyboard shortcuts

The function keys on the keyboard help you work more easily and effectively.

	Go to the previous page.
	Go to the next page.
	Refresh your current page.
	Make the current window full screen.
	Open the task view to see all your open windows.
	Darken the Chromebook display.
	Brighten the Chromebook display.
	Mute the speakers.
	Decrease the speaker volume.
	Increase the speaker volume.
 *	Lock the Chromebook screen.
 *	Turn on the Chromebook, put it to sleep mode, or wake it up.

\* for selected models

Your Chromebook also supports some key combinations.

Ctrl + 	Take a screenshot.
Alt + 	Switch the letter case between the upper case and lower case.
L + 	Lock the Chromebook screen.
Ctrl + Alt + ?	View all keyboard shortcuts.

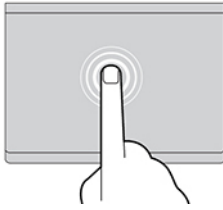
To change the keyboard settings:

1. Click the setting icon in the system tray, and then click **Device → Keyboard**.
2. Follow the on-screen instructions to change the settings as you prefer.

### Use the touchpad

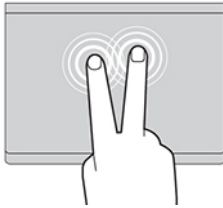
The entire touchpad surface is sensitive to finger touch and movement. You can use the touchpad to perform all the pointing, clicking, and scrolling functions of a traditional mouse.

## Use the touch gestures



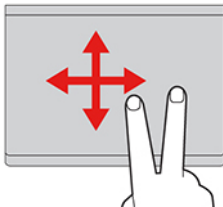
### Tap

Tap anywhere on the touchpad with one finger to select or open an item.



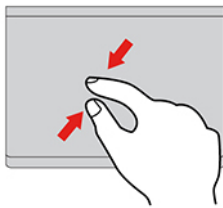
### Two-finger tap

Tap anywhere on the touchpad with two fingers to display a shortcut menu.



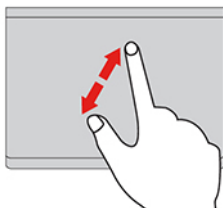
### Two-finger scroll

Put two fingers on the touchpad and move them in the vertical or horizontal direction. This action enables you to scroll through the document, Web site, or apps.



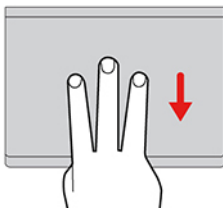
### Two-finger zoom out

Put two fingers on the touchpad and move them closer together to zoom out.



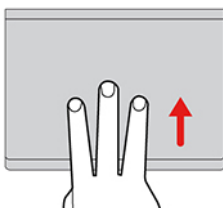
### Two-finger zoom in

Put two fingers on the touchpad and move them farther apart to zoom in.



### Swipe three fingers down

Put three fingers on the touchpad and move them down to open the task view.



### Swipe three fingers up

Put three fingers on the touchpad and move them up to show the current window.

**Notes:**

- When using two or more fingers, ensure that you position your fingers slightly apart.
- Some gestures are only available when you are using certain apps.
- If the touchpad surface is stained with oil, turn off the Chromebook first. Then, gently wipe the touchpad surface with a soft and lint-free cloth moistened with lukewarm water or computer cleaner.

To change the settings:

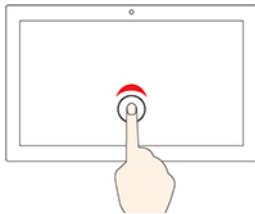
1. Click the setting icon in the system tray, and then click **Device → Touchpad**.
2. Follow the on-screen instructions to change the settings as you prefer.

If **Enable tap-to-click** is turned on, you can tap or press the touchpad. Otherwise, you can only press the touchpad to achieve the clicking function of a traditional mouse.

## Use the multi-touch screen (for Lenovo 300e / 500e Chromebook 2nd Gen only)

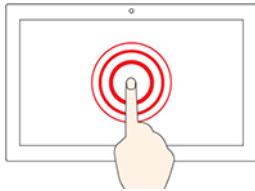
If your Chromebook display supports the multi-touch function, you can navigate the screen with simple touch gestures.

**Note:** Some gestures might not be available depending on the app you use.



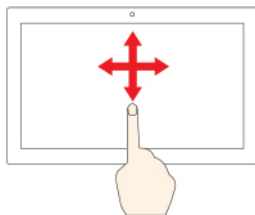
**Tap once**

Open an app or perform an action on an open app, such as **Copy**, **Save**, and **Delete**, depending on the app.



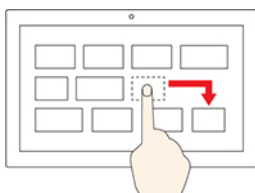
**Tap and hold**

Open a shortcut menu.



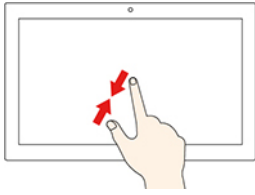
**Slide**

Scroll through items, such as lists, pages, and photos.



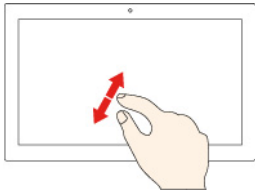
**Drag an item to the location you want**

Move an object.



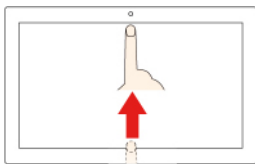
#### **Move two fingers closer together**

Zoom out.



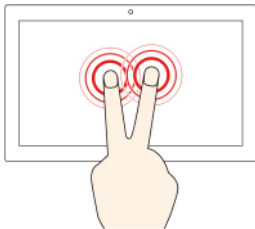
#### **Move two fingers farther apart**

Zoom in.



#### **Swipe up from the bottom**

Unfold the app Launcher.



#### **Tap with two fingers**

Open a shortcut menu.

### **Tips**

- Turn off the Chromebook before cleaning the multi-touch screen.
- Use a dry, soft, and lint-free cloth or a piece of absorbent cotton to remove fingerprints or dust from the multi-touch screen. Do not apply solvents to the cloth.
- The multi-touch screen is a glass panel covered with a plastic film. Do not apply pressure or place any metallic object on the screen, which might damage the touch panel or cause it to malfunction.
- Do not use fingernails, gloved fingers, or inanimate objects for input on the screen.
- Regularly calibrate the accuracy of the finger input to avoid a discrepancy.

---


## **Use multimedia**

Use your Chromebook with the built-in components (camera, speakers, and audio features) or connected external devices (an external projector, monitor, and HDTV).

## **Use audio**

To enhance your audio experience, connect speakers, headphones, or a headset with a 3.5-mm (0.14-inch), 4-pole plug to the audio connector.

To play a local audio or video file:

1. Click the Launcher button, and then click  to display the full app Launcher.


2. Click **Files**.
3. Choose a local audio or video file, and then open it in the media player.

To adjust the speaker volume, click the system tray, and then adjust the volume bar.

## Use the camera

You can use the built-in camera to take photos or record videos. The indicator next to the camera turns on when the camera is in use.

To take photos or record videos:

1. Click the Launcher button, and then click  to display the full app Launcher.
2. Click **Camera**.
3. To take photos, click the camera icon. If you want to record videos, click **Video** to switch to the video mode.

If you use other programs that provide features such as photographing, video capturing, and video conference, the camera starts automatically when you enable the camera-required feature.

## Connect to an external display

Connect your Chromebook to a projector or a monitor to give presentations or expand your workspace.

To connect to an external display:

1. Connect the external display to either of the two USB-C connectors on your Chromebook.
2. Connect the external display to an electrical outlet.
3. Turn on the external display.

To change display settings:

1. Click the setting icon in the system tray, and then click **Device → Displays**.
2. Follow the on-screen instructions to change the display settings as you prefer.

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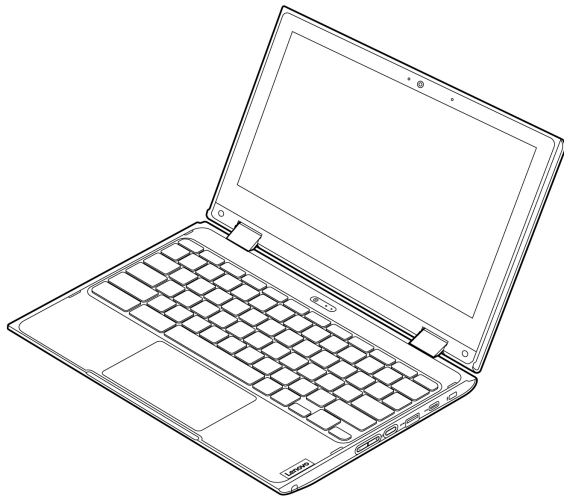
## Get to know your Chromebook modes (for Lenovo 300e / 500e Chromebook 2nd Gen only)

Lenovo 300e / 500e Chromebook 2nd Gen display can be rotated to any angle up to 360 degrees.

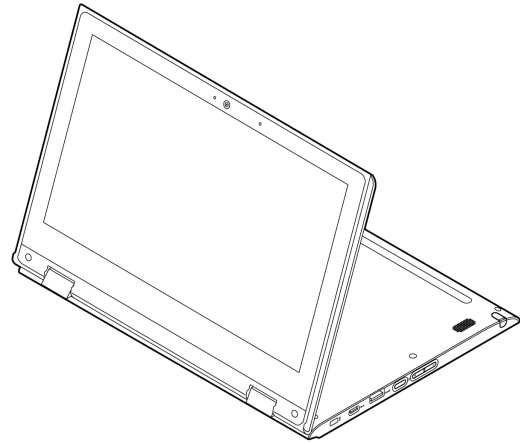
**Attention:** Do not rotate the Chromebook display with too much force, or apply too much force to the upper-right or upper-left corner of the Chromebook display. Otherwise, the display or hinges might get damaged.

Lenovo 300e/500e Chromebook 2nd Gen supports the following four modes. You can switch among different modes according to your preference.

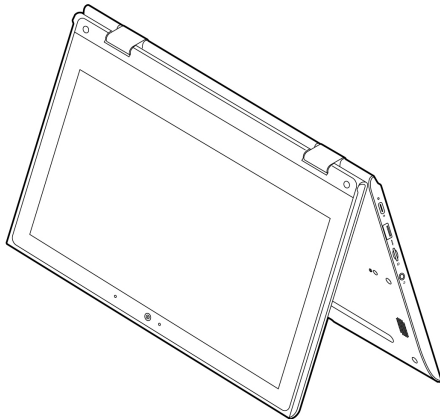
**Note:** The keyboard is automatically disabled in stand mode, tent mode, and tablet mode. Use the touch screen to control your Chromebook instead.



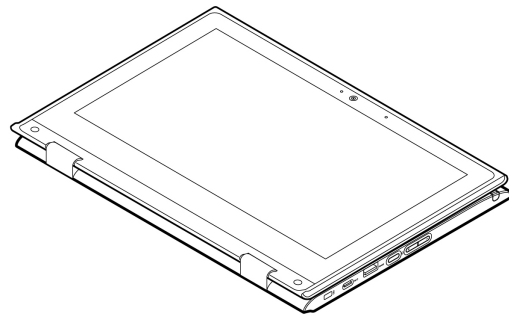
**Notebook mode**



**Stand mode**



**Tent mode**



**Tablet mode**

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## Use the electronic pen (for Lenovo 500e Chromebook 2nd Gen only)

The Lenovo 500e Chromebook 2nd Gen is shipped with an electronic pen. To use the pen, slide it out of the slot.

### Notes:

- You might need to install additional apps such as Google Keep for better use of the pen. When not in use, put it back into its slot.
- To purchase the pen, go to <https://www.lenovo.com/accessories>.

### Use the electronic pen

You can perform the following operations with the pen:


- To open an app or a Web page, tap the display once.

- To display the shortcut menu or make a selection, tap the display and hold the pen there for one second.

---

## Change the display language

When starting your Chromebook for the first time, you are prompted to select the display language. This setting can be changed if you need to use a different language.

1. Click the setting icon in the system tray, and then click **Advanced → Languages and input**.
2. In the Languages section, click  next to the language that you want to use, and then click **Move to the top**.

### Notes:

- If the language you want to use is not shown in the list, click **Add languages**.
- You need to sign out and then sign in for the changes to take effect.
- Each signed-in user can set their own display language.

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## Change input methods

You might need to add an input method to type text in a particular language and switch between input methods.

### Add an input method

1. Click the setting icon in the system tray, and then click **Advanced → Languages and input**.
2. In the Input method section, click **Manage input methods**, and then select input methods as you prefer.

### Switch between input methods

You can press Ctrl + Space to switch to your previous input method, and press Ctrl + Shift + Space to switch between available input methods, or you can switch between input methods by doing the following:

1. Click the setting icon in the system tray, and then click **Advanced → Languages and input**.
2. In the Input method section, click the name of the input method to enable it.

---

## Set the power plan

For ENERGY STAR® compliant Chromebooks, the following power plan takes effect when your Chromebooks have been idle for a specified duration:

*Table 1. Default power plan (when plugged into ac power)*

<ul style="list-style-type: none"><li>• Turn off the display: After seven minutes</li><li>• Put the Chromebook into sleep: After 30 minutes</li></ul>
---

To reset the power plan to achieve the best balance between performance and power saving:

1. Click the setting icon in the system tray, and then click **Device → Power**.
2. Follow the on-screen instructions to change the settings as you prefer.

---

## Shut down your Chromebook

When you finish working with your Chromebook, shut it down to save power.

- Click  in the system tray.

- Press the power button.



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## Chapter 3. Help and support

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### Call Lenovo

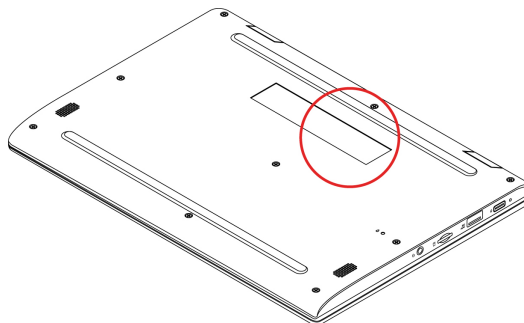
If you have tried to correct the problem yourself and still need help, you can call Lenovo Customer Support Center.

### Before you contact Lenovo

Prepare the following before you contact Lenovo:

1. Record the problem symptoms and details:
  - What is the problem? Is it continuous or intermittent?
  - Any error message or error code?
  - What operating system are you using? Which version?
  - Which software applications were running at the time of the problem?
  - Can the problem be reproduced? If so, how?
2. Record the system information:
  - Product name
  - Machine type and serial number

The following illustration shows where to find the machine type and serial number of your Chromebook.



### Lenovo Customer Support Center

During the warranty period, you can call Lenovo Customer Support Center for help.

#### Telephone numbers

For a list of the Lenovo Support phone numbers for your country or region, go to <https://pcsupport.lenovo.com/supportphonenumber> for the latest phone numbers.

**Note:** Phone numbers are subject to change without notice. If the number for your country or region is not provided, contact your Lenovo reseller or Lenovo marketing representative.

#### Services available during the warranty period

- Problem determination - Trained personnel are available to assist you with determining if you have a hardware problem and deciding what action is necessary to fix the problem.

- Lenovo hardware repair - If the problem is determined to be caused by Lenovo hardware under warranty, trained service personnel are available to provide the applicable level of service.
- Engineering change management - Occasionally, there might be changes that are required after a product has been sold. Lenovo or your reseller, if authorized by Lenovo, will make selected Engineering Changes (ECs) that apply to your hardware available.

### **Services not covered**

- Replacement or use of parts not manufactured for or by Lenovo or nonwarranted parts
- Identification of software problem sources
- Configuration of UEFI BIOS as part of an installation or upgrade
- Changes, modifications, or upgrades to device drivers
- Installation and maintenance of network operating systems (NOS)
- Installation and maintenance of programs

For the terms and conditions of the Lenovo Limited Warranty that apply to your Lenovo hardware product, see “Warranty information” in the *Safety and Warranty Guide* that comes with your computer.

---

## **Get help from Google**

After signing in to your Chromebook, start Get Help from the app Launcher. The Get Help app provides comprehensive instructions on using your Chromebook.

In addition, if you are interested in visiting the Chromebook Help Center and Community, go to <http://support.google.com/chromebook>.

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## Appendix A. Important safety information

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### Safety notices

This information can help you safely use your computer. Follow and retain all information included with your computer. The information in this document does not alter the terms of your purchase agreement or the Limited Warranty. For more information, see "Warranty Information" in the *Safety and Warranty Guide* that comes with your computer.

Customer safety is important. Our products are developed to be safe and effective. However, personal computers are electronic devices. Power cords, power adapters, and other features can create potential safety risks that can result in physical injury or property damage, especially if misused. To reduce these risks, follow the instructions included with your product, observe all warnings on the product and in the operating instructions, and review the information included in this document carefully. By carefully following the information contained in this document and provided with your product, you can help protect yourself from hazards and create a safer computer work environment.

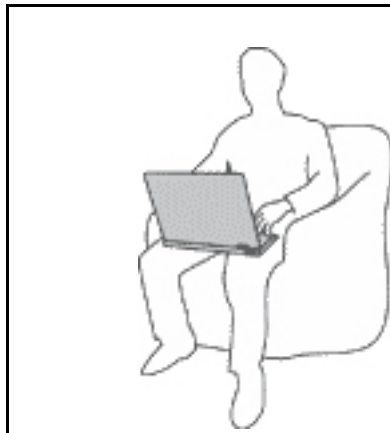
**Note:** This information includes references to power adapters and batteries. In addition, some products (such as speakers and monitors) ship with external power adapters. If you have such a product, this information applies to your product. In addition, computer products contain a coin-sized internal battery that provides power to the system clock even when the computer is unplugged, so the battery safety information applies to all computer products.

---

### Important information about using your computer

Ensure that you follow the important tips given here to get the most use and enjoyment out of your computer. Failure to do so might lead to discomfort or injury, or cause the computer to fail.

#### Protect yourself from the heat that your computer generates.



When your computer is turned on or the battery is charging, the base, the palm rest, and some other parts may become hot. The temperature they reach depends on the amount of system activity and the level of charge in the battery.

Extended contact with your body, even through clothing, could cause discomfort or even a skin burn.

- Avoid keeping your hands, your lap, or any other part of your body in contact with a hot section of the computer for any extended time.
- Periodically take your hands away from the keyboard by lifting your hands from the palm rest.

### Protect yourself from the heat generated by the ac power adapter.



When the ac power adapter is connected to an electrical outlet and your computer, it generates heat.

Extended contact with your body, even through clothing, may cause a skin burn.

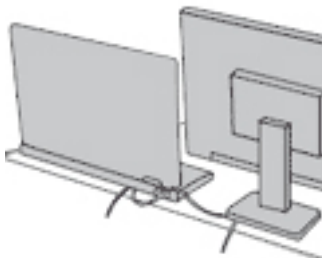
- Do not place the ac power adapter in contact with any part of your body while it is in use.
- Never use it to warm your body.
- Do not wrap the cords around the ac power adapter while in use.

### Prevent your computer from getting wet.



To avoid spills and the danger of electrical shock, keep liquids away from your computer.

### Protect the cables from being damaged.



Applying strong force to cables may damage or break them.

Route communication lines, or the cables of an ac power adapter, a mouse, a keyboard, a printer, or any other electronic device, so that they cannot be walked on, tripped over, pinched by your computer or other objects, or in any way subject to treatment that could interfere with the operation of your computer.

### Protect your computer and data when moving it.

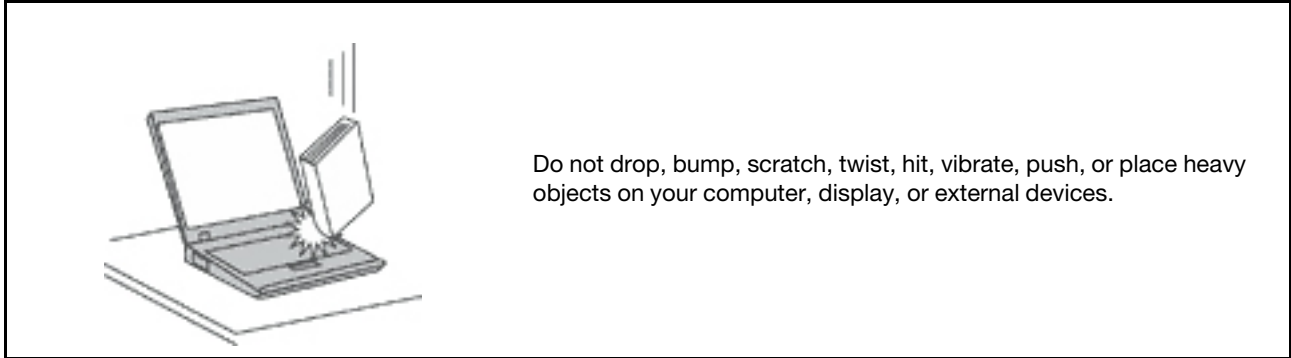


Before moving a computer equipped with a storage drive, do one of the following:

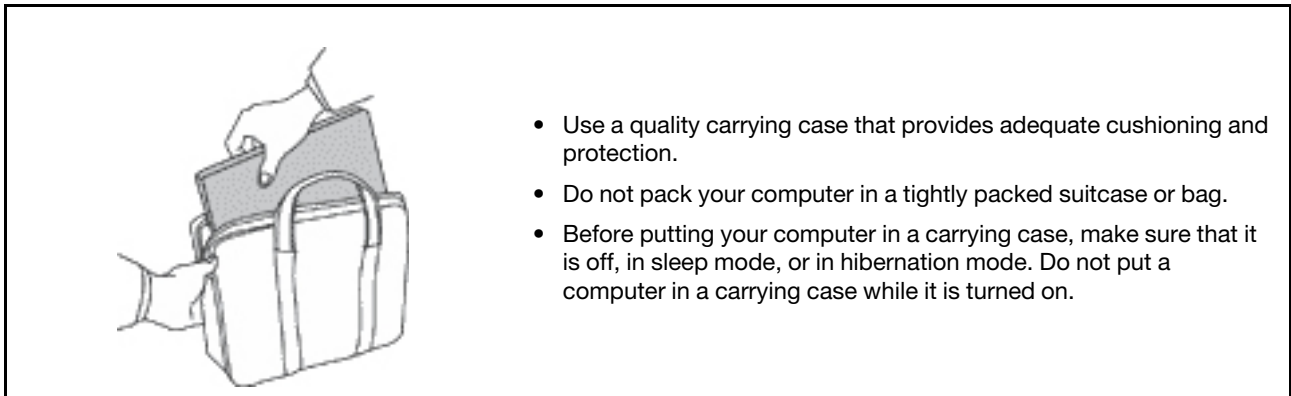
- Turn it off.
- Put it in sleep mode.
- Put it in hibernation mode.

This helps to prevent damage to the computer, and possible loss of data.

### Handle your computer gently.



### Carry your computer carefully.



---

## Conditions that require immediate action

Products can become damaged due to misuse or neglect. Some product damage is serious enough that the product should not be used again until it has been inspected and, if necessary, repaired by an authorized servicer.

As with any electronic device, pay close attention to the product when it is turned on.

On very rare occasions, you might notice an odor or see a puff of smoke or sparks vent from your product. You might also hear sounds like popping, cracking, or hissing. These might merely mean that an internal electronic component has failed in a safe and controlled manner. Or, they might indicate a potential safety issue. Do not take risks or attempt to diagnose the situation yourself. Contact the Customer Support Center for further guidance. For a list of Service and Support phone numbers, see the following Web site:

<https://pcsupport.lenovo.com/supportphonenumberlist>

Frequently inspect your computer and its components for damage, wear, or signs of danger. If you have any question about the condition of a component, do not use the product. Contact the Customer Support Center or the product manufacturer for instructions on how to inspect the product and have it repaired, if necessary.

In the unlikely event that you notice any of the following conditions, or if you have any safety concerns with your product, stop using the product and unplug it from the power source and telecommunication lines until you can speak to the Customer Support Center for further guidance.

- Power cords, plugs, power adapters, extension cords, surge protectors, or power supplies that are cracked, broken, or damaged.
- Signs of overheating, smoke, sparks, or fire.
- Damage to a battery (such as cracks, dents, or creases), discharge from a battery, or a buildup of foreign substances on the battery.
- A cracking, hissing, or popping sound, or strong odor that comes from the product.
- Signs that liquid has been spilled or an object has fallen onto the computer product, the power cord, or power adapter.
- The computer product, power cord, or power adapter has been exposed to water.
- The product has been dropped or damaged in any way.
- The product does not operate normally when you follow the operating instructions.

**Note:** If you notice these conditions with a product (such as an extension cord) that is not manufactured for or by Lenovo, stop using that product until you can contact the product manufacturer for further instructions, or until you get a suitable replacement.

---

## Service and upgrades

Do not attempt to service a product yourself unless instructed to do so by the Customer Support Center or your documentation. Only use a Service Provider who is approved to repair your particular product.

**Note:** Some computer parts can be upgraded or replaced by the customer. Upgrades typically are referred to as options. Replacement parts approved for customer installation are referred to as Customer Replaceable Units, or CRUs. Lenovo provides documentation with instructions when it is appropriate for customers to install options or replace CRUs. You must closely follow all instructions when installing or replacing parts. The Off state of a power indicator does not necessarily mean that voltage levels inside a product are zero. Before you remove the covers from a product equipped with a power cord, always ensure that the power is turned off and that the product is unplugged from any power source. If you have any questions or concerns, contact the Customer Support Center.

Although there are no moving parts in your computer after the power cord has been disconnected, the following warnings are required for your safety.



Keep fingers and other parts of your body away from hazardous, moving parts. If you suffer an injury, seek medical care immediately.



Avoid contact with hot components inside the computer. During operation, some components become hot enough to burn the skin. Before you open the computer cover, turn off the computer, disconnect power, and wait approximately 10 minutes for the components to cool.



After replacing a CRU, reinstall all protective covers, including the computer cover, before connecting power and operating the computer. This action is important to help prevent unexpected electrical shock and help ensure the containment of an unexpected fire that could happen under extremely rare conditions.



When replacing CRUs, be cautious of sharp edges or corners that might cause injury. If you suffer an injury, seek medical care immediately.

---

## Power cords and power adapters



### **DANGER**

**Use only the power cords and power adapters supplied by the product manufacturer.**

**The power cords shall be safety approved. For Germany, it shall be H03VV-F, 3G, 0.75 mm<sup>2</sup>, or better. For other countries, the suitable types shall be used accordingly.**

**Never wrap a power cord around a power adapter or other object. Doing so can stress the cord in ways that can cause the cord to fray, crack, or crimp. This can present a safety hazard.**

**Always route power cords so that they will not be walked on, tripped over, or pinched by objects.**

**Protect power cords and power adapters from liquids. For instance, do not leave your power cord or power adapter near sinks, tubs, toilets, or on floors that are cleaned with liquid cleansers. Liquids can cause a short circuit, particularly if the power cord or power adapter has been stressed by misuse. Liquids also can cause gradual corrosion of power cord terminals and/or the connector terminals on a power adapter, which can eventually result in overheating.**

**Ensure that all power cord connectors are securely and completely plugged into receptacles.**

**Do not use any power adapter that shows corrosion at the ac input pins or shows signs of overheating (such as deformed plastic) at the ac input pins or anywhere on the power adapter.**

**Do not use any power cords where the electrical contacts on either end show signs of corrosion or overheating or where the power cord appears to have been damaged in any way.**

**To prevent possible overheating, do not cover the power adapter with clothing or other objects when the power adapter is plugged into an electrical outlet.**

---

## Extension cords and related devices

Ensure that extension cords, surge protectors, uninterruptible power supplies, and power strips that you use are rated to handle the electrical requirements of the product. Never overload these devices. If power strips are used, the load should not exceed the power strip input rating. Consult an electrician for more information if you have questions about power loads, power requirements, and input ratings.

---

## Plugs and outlets



If a receptacle (power outlet) that you intend to use with your computer equipment appears to be damaged or corroded, do not use the outlet until it is replaced by a qualified electrician.

Do not bend or modify the plug. If the plug is damaged, contact the manufacturer to obtain a replacement.

Do not share an electrical outlet with other home or commercial appliances that draw large amounts of electricity; otherwise, unstable voltage might damage your computer, data, or attached devices.

Some products are equipped with a three-pronged plug. This plug fits only into a grounded electrical outlet. This is a safety feature. Do not defeat this safety feature by trying to insert it into a non-grounded outlet. If you cannot insert the plug into the outlet, contact an electrician for an approved outlet adapter or to replace the outlet with one that enables this safety feature. Never overload an electrical outlet. The overall system load should not exceed 80 percent of the branch circuit rating. Consult an electrician for more information if you have questions about power loads and branch circuit ratings.

Be sure that the power outlet you are using is properly wired, easily accessible, and located close to the equipment. Do not fully extend power cords in a way that will stress the cords.

Be sure that the power outlet provides the correct voltage and current for the product you are installing.

Carefully connect and disconnect the equipment from the electrical outlet.

---

## Power supply statement

Never remove the cover on a power supply or any part that has the following label attached.



Hazardous voltage, current, and energy levels are present inside any component that has this label attached. There are no serviceable parts inside these components. If you suspect a problem with one of these parts, contact a service technician.

---

## External devices

### CAUTION:

Do not connect or disconnect any external device cables other than Universal Serial Bus (USB) and 1394 cables while the computer power is on; otherwise, you might damage your computer. To avoid possible damage to attached devices, wait at least five seconds after the computer is shut down to disconnect external devices.



---

## General battery notice



Batteries supplied by Lenovo for use with your product have been tested for compatibility and should only be replaced with approved parts. A battery other than the one specified by Lenovo, or a disassembled or modified battery is not covered by the warranty.

Battery abuse or mishandling can cause overheating, liquid leakage, or an explosion. To avoid possible injury:

- Do not open, disassemble, or service any battery.
- Do not crush or puncture the battery.
- Do not short-circuit the battery, or expose it to water or other liquids.
- Keep the battery away from children.
- Keep the battery away from fire.

Stop using the battery if it is damaged, or if you notice any discharge or the buildup of foreign materials on the battery leads.

Store the rechargeable batteries or products containing the rechargeable batteries at room temperature, charged to approximately 30 to 50% of capacity. We recommend that the batteries be charged about once per year to prevent overdischarge.

Do not put the battery in trash that is disposed of in landfills. When disposing of the battery, comply with local ordinances or regulations.

---

## Notice for built-in rechargeable battery



Do not attempt to remove or replace the built-in rechargeable battery. Replacement of the battery must be done by a Lenovo-authorized repair facility or technician.

Only recharge the battery strictly according to instructions included in the product documentation.

The Lenovo-authorized repair facilities or technicians recycle Lenovo batteries according to local laws and regulations.

---

## Heat and product ventilation



Computers, ac power adapters, and many accessories can generate heat when turned on and when batteries are charging. Notebook computers can generate a significant amount of heat due to their compact size. Always follow these basic precautions:

- When your computer is turned on or the battery is charging, the base, the palm rest, and some other parts may become hot. Avoid keeping your hands, your lap, or any other part of your body in contact with a hot section of the computer for any extended length of time. When you use the keyboard, avoid keeping your palms on the palm rest for a prolonged period of time. Your computer generates some heat during normal operation. The amount of heat depends on the amount of system activity and the battery charge level. Extended contact with your body, even through clothing, could cause discomfort or even a skin burn. Periodically take breaks from using the keyboard by lifting your hands from the palm rest; and be careful not to use the keyboard for any extended length of time.
- Do not operate your computer or charge the battery near flammable materials or in explosive environments.
- Ventilation slots, fans and/or heat sinks are provided with the product for safety, comfort, and reliable operation. These features might inadvertently become blocked by placing the product on a bed, sofa, carpet, or other flexible surface. Never block, cover, or disable these features.
- When the ac power adapter is connected to an electrical outlet and your computer, it generates heat. Do not place the adapter in contact with any part of your body while using it. Never use the ac power adapter to warm your body. Extended contact with your body, even through clothing, may cause a skin burn.

For your safety, always follow these basic precautions with your computer:

- Keep the cover closed whenever the computer is plugged in.
- Regularly inspect the outside of the computer for dust accumulation.
- Remove dust from vents and any perforations in the bezel. More frequent cleanings might be required for computers in dusty or high-traffic areas.
- Do not restrict or block any ventilation openings.
- Do not operate your computer inside furniture, as this might increase the risk of overheating.
- Airflow temperatures into the computer should not exceed 35°C (95°F).

---

## Electrical current safety information



Electric current from power, telephone, and communication cables is hazardous.

To avoid a shock hazard:

- Do not use your computer during a lightning storm.
- Do not connect or disconnect any cables or perform installation, maintenance, or reconfiguration of this product during an electrical storm.
- Connect all power cords to a properly wired and grounded electrical outlet.
- Connect properly wired outlets to any equipment that will be attached to this product.
- Whenever possible, use one hand only to connect or disconnect signal cables.
- Never turn on any equipment when there is evidence of fire, water, or structural damage.
- Disconnect the attached power cords, battery, and all the cables before you open the device covers, unless instructed otherwise in the installation and configuration procedures.
- Do not use your computer until all internal parts enclosures are fastened into place. Never use the computer when internal parts and circuits are exposed.



Connect and disconnect cables as described in the following procedures when installing, moving, or opening covers on this product or attached devices.

To connect:

1. Turn everything OFF.
2. First, attach all cables to devices.
3. Attach signal cables to connectors.
4. Attach power cords to outlets.
5. Turn devices ON.

To disconnect:

1. Turn everything OFF.
2. First, remove power cords from outlets.
3. Remove signal cables from connectors.
4. Remove all cables from devices.

The power cord must be disconnected from the wall outlet or receptacle before installing all other electrical cables connected to the computer.

The power cord may be reconnected to the wall outlet or receptacle only after all other electrical cables have been connected to the computer.



During electrical storms, do not perform any replacement and do not connect the telephone cable to or disconnect it from the telephone outlet on the wall.

---

## Liquid crystal display (LCD) notice

### CAUTION:

The liquid crystal display (LCD) is made of glass, and rough handling or dropping the computer can cause the LCD to break. If the LCD breaks and the internal fluid gets into your eyes or on your hands, immediately wash the affected areas with water for at least 15 minutes; if any symptoms are present after washing, get medical care.

**Note:** For products with mercury-containing fluorescent lamps (for example, non-LED), the fluorescent lamp in the liquid crystal display (LCD) contains mercury; dispose of according to local, state, or federal laws.

---

## Use earphones, headphones, or a headset



Excessive sound pressure from earphones and headphones can cause hearing loss. Adjustment of the equalizer to maximum increases the earphone and headphone output voltage and the sound pressure level. Therefore, to protect your hearing, adjust the equalizer to an appropriate level.

Excessive use of headphones or earphones for a long period of time at high volume can be dangerous if the output of the headphone or earphone connectors do not comply with specifications of EN 50332-2. The headphone output connector of your computer complies with EN 50332-2 Sub clause 7. This specification limits the computer's maximum wide band true RMS output voltage to 150 mV. To help protect against hearing loss, ensure that the headphones or earphones you use also comply with EN 50332-2 (Clause 7 limits) for a wide band characteristic voltage of 75 mV. Using headphones that do not comply with EN 50332-2 can be dangerous due to excessive sound pressure levels.

If your Lenovo computer came with headphones or earphones in the package, as a set, the combination of the headphones or earphones and the computer already complies with the specifications of EN 50332-1. If different headphones or earphones are used, ensure that they comply with EN 50332-1 (Clause 6.5 Limitation Values). Using headphones that do not comply with EN 50332-1 can be dangerous due to excessive sound pressure levels.

---

## Choking hazard notice



CHOKING HAZARD – Product contains small parts.

Keep away from children under three years.

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## Plastic bag notice



**Plastic bags can be dangerous. Keep plastic bags away from babies and children to avoid danger of suffocation.**

---

## Glass parts notice

### CAUTION:

Some parts of your product may be made of glass. This glass could break if the product is dropped on a hard surface or receives a substantial impact. If glass breaks, do not touch or attempt to remove it. Stop using your product until the glass is replaced by trained service personnel.

---

## Static electricity prevention

Static electricity, although harmless to you, can seriously damage computer components and options. Improper handling of static-sensitive parts can damage the part. When you unpack an option or CRU, do not open the static-protective package containing the part until the instructions direct you to install it.

When you handle options or CRUs, or perform any work inside the computer, take the following precautions to avoid static-electricity damage:

- Limit your movement. Movement can cause static electricity to build up around you.
  - Always handle components carefully. Handle adapters, memory modules, and other circuit boards by the edges. Never touch exposed circuitry.
  - Prevent others from touching components.
  - When you install a static-sensitive option or CRU, touch the static-protective package containing the part to a metal expansion-slot cover or other unpainted metal surface on the computer for at least two seconds. This reduces static electricity in the package and your body.
  - When possible, remove the static-sensitive part from the static-protective packaging and install the part without setting it down. When this is not possible, place the static-protective packaging on a smooth, level surface and place the part on it.
  - Do not place the part on the computer cover or other metal surface.
- 

## Operating environment

### Maximum altitude (without pressurization)

3048 m (10 000 ft)

### Temperature

- Operating: 5°C to 35°C (41°F to 95°F)
- Storage: 5°C to 43°C (41°F to 109°F)

**Note:** When you charge the battery, its temperature must be no lower than 0°C (32°F).

### Relative humidity

- Operating: 8% to 95% at wet-bulb temperature 23°C (73°F)
  - Storage: 5% to 95% at wet-bulb temperature 27°C (81°F)
- 

## Cleaning and maintenance

With appropriate care and maintenance, your computer will serve you reliably. The following topics offer information to help you keep your computer working with best performance.

## Basic maintenance tips

Here are some basic points about keeping your computer functioning properly:

- If possible, place your computer in a well-ventilated and dry area without direct exposure to sunshine.
- Store packing materials safely out of the reach of children to prevent the risk of suffocation from plastic bags.
- Keep your computer away from magnets, activated cellular phones, electrical appliances, or speakers (more than 13 cm or 5 inches).
- Avoid subjecting your computer to extreme temperatures (below 5°C/41°F or above 35°C/95°F).
- Avoid placing any objects (including paper) between the display and the keyboard or the palm rest.
- Computer display might be designed to be opened and used at a certain angle. Do not open the display with force. Otherwise, the computer hinge might get damaged.
- Do not turn your computer over when the ac power adapter is plugged in, otherwise, it could break the adapter plug.
- Before moving your computer, be sure to remove any media, turn off attached devices, and disconnect cords and cables.
- When picking up your open computer, hold it by the bottom. Do not pick up or hold your computer by the display.
- Only an authorized Lenovo repair technician should disassemble and repair your computer.
- Do not modify or tape the latches to keep the display open or closed.
- Avoid directly exposing your computer and peripherals to the air from an appliance that can produce negative ions. Wherever possible, ground your computer to facilitate safe electrostatic discharge.

## Clean your computer

It is a good practice to clean your computer periodically to protect the surfaces and ensure trouble-free operation.

**Clean the computer cover:** Wipe it with a lint-free cloth dampened in mild soap and water. Avoid applying liquids directly to the cover.

**Clean the keyboard:** Wipe the keys one by one with a lint-free cloth dampened in mild soap and water. If you wipe several keys at a time, the cloth might hook onto an adjacent key and possibly damage it. Avoid spraying cleaner directly onto the keyboard. To remove any crumbs or dust from beneath the keys, you can use a camera blower with a brush or use cool air from a hair dryer.

**Clean the computer screen:** Scratches, oil, dust, chemicals, and ultraviolet light can affect the performance of your computer screen. Use a dry, soft lint-free cloth to wipe the screen gently. If you see a scratchlike mark on your screen, it might be a stain. Wipe or dust the stain gently with a soft, dry cloth. If the stain remains, moisten a soft, lint-free cloth with water or eyeglass cleaner, but do not apply liquids directly to your computer screen. Ensure that the computer screen is dry before closing it.

---

## Safety instructions for teachers, parents and adult supervisors

This Chromebook is intended for use as a child development tool primarily by children, 6 years of age or above. There must be supervision by an adult. It is a must to have a thorough explanation to children on safe and proper handling of the computer, battery pack, and ac power adapter.

- For ITE with power supplies not intended to be handled by children: As with all electrical products, precautions should be observed handling and use to prevent electric shock. The ac power adapter should not be handled by children.

- The computer should not be placed on the bare skin (lap) of the child for long periods. The computer should be placed on a flat surface, like desktop, if your child intends to use it for more than a few minutes.
- The computer (including the ac power adapter and the battery pack, as applicable) should not be left in the rain or subjected to exposure to water. If cleaning is necessary do not immerse it in water; wipe clean with damp cloth.
- The computer (including the ac power adapter and the battery pack, as applicable) should not be dropped, crushed (stepped on) or otherwise abused.
- An adult should caution his or her child about the potential trip hazard as posed by the cable between a power source and the computer. An adult should inspect the computer (including the ac power adapter and the battery pack, as applicable) periodically for damage. Similarly, if a child notices damaged/broken parts, this should be reported to the teacher/parents/adult supervisors immediately. Damaged parts may be replaced through service provided by Lenovo.



**DANGER**

**ELECTRICALLY OPERATED PRODUCT. Not recommended for children under 3 years of age (or other intended age range). As with all electrical products, precautions should be observed during handling and use of electrical products to reduce the risk of electric shock.**





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## Appendix B. Accessibility and ergonomic information

This chapter provides information about accessibility and ergonomics.

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### Accessibility and comfort

Good ergonomic practice is important to get the most from your personal computer and to avoid discomfort. Arrange your workplace and the equipment you use to suit your individual needs and the kind of work that you perform. In addition, use healthy work habits to maximize your performance and comfort when using your computer.

Lenovo is committed to providing users who have hearing, vision, and mobility limitations with greater access to information and technology.

### Ergonomic information

Good ergonomic practice is important to get the most from your personal computer and to avoid discomfort. Arrange your workplace and the equipment you use to suit your individual needs and the kind of work that you perform. In addition, use healthy work habits to maximize your performance and comfort when using your computer.

Working in the virtual office might mean adapting to frequent changes in your environment. Adapting to the surrounding light sources, active seating, and the placement of your computer hardware, can help you improve your performance and achieve greater comfort.

This example shows someone in a conventional setting. Even when not in such a setting, you can follow many of these tips. Develop good habits, and they will serve you well.



**General posture:** Make minor modifications in your working posture to deter the onset of discomfort caused by long periods of working in the same position. Frequent short breaks from your work also help to prevent minor discomfort associated with your working posture.

**Display:** Position the display to maintain a comfortable viewing distance of 510 mm to 760 mm (20 inches to 30 inches). Avoid glare or reflections on the display from overhead lighting or outside sources of light. Keep the display screen clean and set the brightness to levels that enable you to see the screen clearly. Press the brightness control keys to adjust display brightness.

**Head position:** Keep your head and neck in a comfortable and neutral (vertical, or upright) position.

**Chair:** Use a chair that gives you good back support and seat height adjustment. Use chair adjustments to best suit your comfort posture.

**Arm and hand position:** If available, use chair arm rests or an area on your working surface to provide weight support for your arms. Keep your forearms, wrists, and hands in a relaxed and neutral (horizontal) position. Type with a soft touch without pounding the keys.

**Leg position:** Keep your thighs parallel to the floor and your feet flat on the floor or on a footrest.

### **What if you are traveling?**

It might not be possible to observe the best ergonomic practices when you are using your computer while on the move or in a casual setting. Regardless of the setting, try to observe as many of the tips as possible. Sitting properly and using adequate lighting, for example, helps you maintain desirable levels of comfort and performance. If your work area is not in an office setting, ensure to take special note of employing active sitting and taking work breaks. Many product solutions are available to help you modify and expand your computer to best suit your needs. You can find some of these options at <https://www.lenovo.com/accessories>. Explore your options for docking solutions and external products that provide the adjustability and features that you want.

### **Questions about vision?**

The visual display screens of notebook computers are designed to meet the highest standards. These visual display screens provide you with clear, crisp images and large, bright displays that are easy to see, yet easy on the eyes. Any concentrated and sustained visual activity can be tiring. If you have questions on eye fatigue or visual discomfort, consult a vision-care specialist for advice.

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## Appendix C. Compliance information

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### Radio frequency compliance statements

Computer models equipped with wireless communications comply with the radio frequency and safety standards of any country or region in which it has been approved for wireless use.

Besides this document, ensure that you read the *Regulatory Notice* for your country or region before using the wireless devices contained in your computer.

### Wireless-related information

This topic provides wireless-related information about Lenovo products.

#### Wireless interoperability

Wireless-LAN card is designed to be interoperable with any wireless-LAN product that is based on Direct Sequence Spread Spectrum (DSSS), Complementary Code Keying (CCK), and/or Orthogonal Frequency Division Multiplexing (OFDM) radio technology, and is compliant to:

- The 802.11b/g Standard, 802.11a/b/g, 802.11n, or 802.11ac on wireless-LANs, as defined and approved by the Institute of Electrical and Electronics Engineers.
- The Wireless Fidelity (Wi-Fi®) certification as defined by the Wi-Fi Alliance®.

#### Usage environment and your health

This computer contains integrated wireless cards that operate within the guidelines identified by radio frequency (RF) safety standards and recommendations; therefore, Lenovo believes that this product is safe for use by consumers. These standards and recommendations reflect the consensus of the worldwide scientific community, and result from deliberations of panels and committees of scientists, who continually review and interpret the extensive research literature.

In some situations or environments, the use of wireless devices might be restricted by the proprietor of a building or responsible representatives of an organization. For example, these situations and areas might include the following:

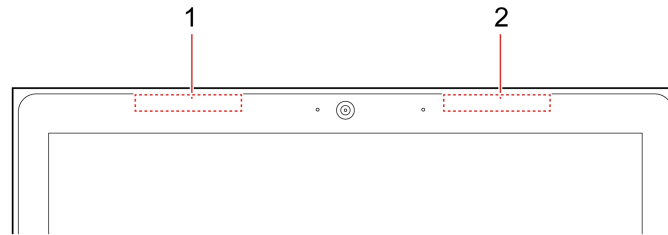
- On board of airplanes, in hospitals or near petrol stations, blasting areas (with electro-explosive devices), medical implants or body-worn electronic medical devices, such as pace makers.
- In any other environment where the risk of interference to other devices or services is perceived or identified as harmful.

If you are uncertain of the policy that applies to the use of wireless devices in a specific area (such as an airport or hospital), you are encouraged to ask for authorization to use a wireless device prior to turning on the computer.

#### Locate the wireless antennas

Your Chromebook has an wireless antenna system. You can enable wireless communication wherever you are.

The following illustration shows the antenna locations on your Chromebook:



- ❶ Wireless LAN antenna (auxiliary)
- ❷ Wireless LAN antenna (main)

### Locate wireless regulatory notices

For more information about the wireless regulatory notices, refer to the *Regulatory Notice* at <https://support.lenovo.com>.

## European Union — compliance with the Radio Equipment Directive

This product is in conformity with all the requirements and essential norms that apply to EU Council Radio Equipment Directive 2014/53/EU on the approximation of the laws of the Member States relating to radio equipment. The full text of the system EU declaration of conformity is available at:

<https://www.lenovo.com/us/en/compliance/eu-doc>

Lenovo cannot accept responsibility for any failure to satisfy the protection requirements resulting from a non-recommended modification of the product, including the installation of option cards from other manufacturers. This product has been tested and found to comply with the limits for Class B equipment according to European Standards harmonized in the Directives in compliance. The limits for Class B equipment were derived for typical residential environments to provide reasonable protection against interference with licensed communication devices.

## Brazil

Este equipamento não tem direito à proteção contra interferência prejudicial e não pode causar interferência em sistemas devidamente autorizados.

This equipment is not protected against harmful interference and may not cause interference with duly authorized systems.

## Mexico

**Advertencia:** En Mexico la operación de este equipo está sujeta a las siguientes dos condiciones: (1) es posible que este equipo o dispositivo no cause interferencia perjudicial y (2) este equipo o dispositivo debe aceptar cualquier interferencia, incluyendo la que pueda causar su operación no deseada.

## Singapore



## Korea

무선설비 전파 혼신 (사용주파수 2400~2483.5, 5725~5825 무선제품해당)

해당 무선설비가 전파혼신 가능성이 있으므로 인명안전과 관련된 서비스는 할 수 없음

### SAR 정보

본 장치는 전파 노출에 대한 가이드라인을 충족합니다.

본 장치는 무선 송수신기입니다. 본 장치는 국제 가이드라인으로 권장되는 전파 노출에 대한 제한을 초과하지 않도록 설계되었습니다. 장치 액세서리 및 최신 부품을 사용할 경우 SAR 값이 달라질 수 있습니다. SAR 값은 국가 보고 및 테스트 요구 사항과 네트워크 대역에 따라 다를 수 있습니다. 본 장치는 사람의 신체에서 20mm 이상의 거리에서 사용할 수 있습니다.

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## Environmental information of countries and regions

This section provides environmental, recycling, and RoHS information about Lenovo products.

### Recycling and environmental information

Lenovo encourages owners of information technology (IT) equipment to responsibly recycle their equipment when it is no longer needed. Lenovo offers a variety of programs and services to assist equipment owners in recycling their IT products. For information about recycling Lenovo products, go to:

<https://www.lenovo.com/recycling>

The latest environmental information about our products is available at:

<https://www.lenovo.com/ecodeclaration>

### Important WEEE information



The WEEE marking on Lenovo products applies to countries with WEEE and e-waste regulations (for example, the European WEEE Directive, India E-Waste Management Rules). Appliances are labeled in accordance with local regulations concerning waste electrical and electronic equipment (WEEE). These regulations determine the framework for the return and recycling of used appliances as applicable within each geography. This label is applied to various products to indicate that the product is not to be thrown away, but rather put in the established collection systems for reclaiming these end of life products.

Users of electrical and electronic equipment (EEE) with the WEEE marking must not dispose of end of life EEE as unsorted municipal waste, but use the collection framework available to them for the return, recycle, and recovery of WEEE and to minimize any potential effects of EEE on the environment and human health due to the presence of hazardous substances. Lenovo electrical and electronic equipment (EEE) may contain parts and components, which at end-of-life might qualify as hazardous waste.

EEE and waste electrical and electronic equipment (WEEE) can be delivered free of charge to the place of sale or any distributor that sells electrical and electronic equipment of the same nature and function as the used EEE or WEEE.

For additional WEEE information, go to:

<https://www.lenovo.com/recycling>

### **WEEE information for Hungary**

Lenovo, as a producer, bears the cost incurred in connection with the fulfillment of Lenovo's obligations under Hungary Law No. 197/2014 (VIII.1.) subsections (1)-(5) of section 12.

## **Japan recycling statements**

### **Collect and recycle a disused Lenovo computer or monitor**

If you are a company employee and need to dispose of a Lenovo computer or monitor that is the property of the company, you must do so in accordance with the Law for Promotion of Effective Utilization of Resources. Computers and monitors are categorized as industrial waste and should be properly disposed of by an industrial waste disposal contractor certified by a local government. In accordance with the Law for Promotion of Effective Utilization of Resources, Lenovo Japan provides, through its PC Collecting and Recycling Services, for the collecting, reuse, and recycling of disused computers and monitors. For details, visit the Lenovo Web site at:

<https://www.lenovo.com/recycling/japan>

Pursuant to the Law for Promotion of Effective Utilization of Resources, the collecting and recycling of home-used computers and monitors by the manufacturer was begun on October 1, 2003. This service is provided free of charge for home-used computers sold after October 1, 2003. For details, go to:

<https://www.lenovo.com/recycling/japan>

### **Dispose of Lenovo computer components**

Some Lenovo computer products sold in Japan may have components that contain heavy metals or other environmental sensitive substances. To properly dispose of disused components, such as a printed circuit board or drive, use the methods described above for collecting and recycling a disused computer or monitor.

### **Dispose of disused lithium batteries from Lenovo computers**

A button-shaped lithium battery is installed inside your Lenovo computer to provide power to the computer clock while the computer is off or disconnected from the main power source. If you need to replace it with a new one, contact your place of purchase or contact Lenovo for service. If you need to dispose of a disused lithium battery, insulate it with vinyl tape, contact your place of purchase or an industrial-waste-disposal operator, and follow their instructions.

Disposal of a lithium battery must comply with local ordinances and regulations.

## Dispose of a disused battery from Lenovo notebook computers

Your Lenovo notebook computer has a lithium ion battery or a nickel metal hydride battery. If you are a company employee who uses a Lenovo notebook computer and need to dispose of a battery, contact the proper person in Lenovo sales, service, or marketing, and follow that person's instructions. You also can refer to the instructions at:

<https://www.lenovo.com/jp/ja/environment/recycle/battery/>

If you use a Lenovo notebook computer at home and need to dispose of a battery, you must comply with local ordinances and regulations. You also can refer to the instructions at:

<https://www.lenovo.com/jp/ja/environment/recycle/battery/>

## Recycling information for Brazil

*Declarações de Reciclagem no Brasil*

*Descarte de um Produto Lenovo Fora de Uso*

Equipamentos elétricos e eletrônicos não devem ser descartados em lixo comum, mas enviados à pontos de coleta, autorizados pelo fabricante do produto para que sejam encaminhados e processados por empresas especializadas no manuseio de resíduos industriais, devidamente certificadas pelos órgãos ambientais, de acordo com a legislação local.

A Lenovo possui um canal específico para auxiliá-lo no descarte desses produtos. Caso você possua um produto Lenovo em situação de descarte, ligue para o nosso SAC ou encaminhe um e-mail para: [reciclar@lenovo.com](mailto:reciclar@lenovo.com), informando o modelo, número de série e cidade, a fim de enviarmos as instruções para o correto descarte do seu produto Lenovo.

## Battery recycling information for the European Union



**Notice:** This mark applies only to countries within the European Union (EU).

Batteries or packaging for batteries are labeled in accordance with European Directive 2006/66/EC concerning batteries and accumulators and waste batteries and accumulators. The Directive determines the framework for the return and recycling of used batteries and accumulators as applicable throughout the European Union. This label is applied to various batteries to indicate that the battery is not to be thrown away, but rather reclaimed upon end of life per this Directive.

In accordance with the European Directive 2006/66/EC, batteries and accumulators are labeled to indicate that they are to be collected separately and recycled at end of life. The label on the battery may also include a chemical symbol for the metal concerned in the battery (Pb for lead, Hg for mercury, and Cd for cadmium). Users of batteries and accumulators must not dispose of batteries and accumulators as unsorted municipal waste, but use the collection framework available to customers for the return, recycling, and treatment of batteries and accumulators. Customer participation is important to minimize any potential effects of batteries and accumulators on the environment and human health due to the potential presence of hazardous substances.

Before placing electrical and electronic equipment (EEE) in the waste collection stream or in waste collection facilities, the end user of equipment containing batteries and/or accumulators must remove those batteries and accumulators for separate collection.

### **Dispose of lithium batteries and battery packs from Lenovo products**

A coin-cell type lithium battery might be installed inside your Lenovo product. You can find details about the battery in the product documentation. If the battery needs to be replaced, contact your place of purchase or contact Lenovo for service. If you need to dispose of a lithium battery, insulate it with vinyl tape, contact your place of purchase or a waste-disposal operator, and follow their instructions.

### **Dispose of battery packs from Lenovo products**

Your Lenovo device might contain a lithium-ion battery pack or a nickel metal hydride battery pack. You can find details on the battery pack in the product documentation. If you need to dispose of a battery pack, insulate it with vinyl tape, contact Lenovo sales, service, or your place of purchase, or a waste-disposal operator, and follow their instructions. You also can refer to the instructions provided in the user guide for your product.

For proper collection and treatment, go to:

<https://www.lenovo.com/environment>

## **Recycling information for mainland China**

《废弃电器电子产品回收处理管理条例》提示性说明

联想鼓励拥有联想品牌产品的用户当不再需要此类产品时，遵守国家废弃电器电子产品回收处理相关法律法规，将其交给当地具有国家认可的回收处理资质的厂商进行回收处理。更多回收服务信息，请点击进入<http://support.lenovo.com.cn/activity/551.htm>

## **Battery recycling information for Taiwan**



廢電池請回收

## **Battery recycling information for the United States and Canada**



**US & Canada Only**



## Restriction of Hazardous Substances (RoHS) Directive of countries and regions

The latest environmental information about Lenovo products is available at:

<https://www.lenovo.com/ecodeclaration>

### European Union RoHS

This Lenovo product, with included parts (cables, cords, and so on) meets the requirements of Directive 2011/65/EU on the restriction of the use of certain hazardous substances in electrical and electronic equipment ("RoHS recast" or "RoHS 2").

For more information about Lenovo worldwide compliance on RoHS, go to:

<https://www.lenovo.com/rohs-communication>

### Turkish RoHS

The Lenovo product meets the requirements of the Republic of Turkey Directive on the Restriction of the Use of Certain Hazardous Substances in Waste Electrical and Electronic Equipment (WEEE).

### Türkiye AEEE Yönetmeliğine Uygunluk Beyanı

Bu Lenovo ürünü, T.C. Çevre ve Orman Bakanlığı'nın "Atık Elektrik ve Elektronik Eşyalarda Bazı Zararlı Maddelerin Kullanımının Sınırlandırılmasına Dair Yönetmelik (AEEE)" direktiflerine uygundur.

AEEE Yönetmeliğine Uygundur.

### Ukraine RoHS

Цим підтверджуємо, що продукція Леново відповідає вимогам нормативних актів України, які обмежують вміст небезпечних речовин

### India RoHS

RoHS compliant as per E-Waste (Management) Rules.

### Mainland China RoHS

The information in the following table is applicable to products manufactured on or after January 1, 2015 for sale in the People's Republic of China.

产品中有害物质的名称及含量

部件名称	铅 (Pb)	汞 (Hg)	镉 (Cd)	六价铬 (Cr (VI) )	多溴联苯 (PBB)	多溴二苯醚 (PBDE)
印刷电路板组件	X	○	○	○	○	○
硬盘	X	○	○	○	○	○
光驱	X	○	○	○	○	○
LCD 面板 (LED 背光源)	X	○	○	○	○	○
键盘	X	○	○	○	○	○
内存	X	○	○	○	○	○
电池	X	○	○	○	○	○
电源适配器	X	○	○	○	○	○
底壳、顶盖和扬声器	X	○	○	○	○	○

注：

本表依据SJ/T 11364的规定编制。

○：表示该有害物质在该部件所有均质材料中的含量均在 GB/T 26572 标准规定的限量要求以下。

X：表示该有害物质至少在该部件的某一均质材料中的含量超出 GB/T 26572 标准规定的限量要求。标有“X”的部件，皆因全球技术发展水平限制而无法实现有害物质的替代。印刷电路板组件包括印刷电路板（PCB）及其组件、集成电路（IC）和连接器。某些型号的产品可能不包含上表中的某些部件，请以实际购买机型为准。

图示：



在中华人民共和国境内销售的电子信息产品上将印有“环保使用期限”（EPuP）符号。圆圈中的数字代表产品的正常环保使用期限。

## Taiwan RoHS

單元 Unit	限用物質及其化學符號 Restricted substances and its chemical symbols					
	鉛 Lead (Pb)	汞 Mercury (Hg)	鎘 Cadmium (Cd)	六價鉻 Hexavalent chromium (Cr <sup>6+</sup> )	多溴聯苯 Polybrominated biphenyls (PBB)	多溴二苯醚 Polybrominated diphenyl ethers (PBDE)
印刷電路板組件	-	○	○	○	○	○
儲存裝置	-	○	○	○	○	○
顯示螢幕	-	○	○	○	○	○
鍵盤	-	○	○	○	○	○
記憶體	-	○	○	○	○	○
電源供應器	-	○	○	○	○	○
外殼	-	○	○	○	○	○
電源線組	-	○	○	○	○	○
機械組件	-	○	○	○	○	○
配件	-	○	○	○	○	○
備考 1. “超出 0.1 wt %” 及 “超出 0.01 wt %” 係指限用物質之百分比含量超出百分比含量基準值。 Note 1: “Exceeding 0.1 wt %” and “exceeding 0.01 wt %” indicate that the percentage content of the restricted substance exceeds the reference percentage value of presence condition. 備考 2. “○” 係指該項限用物質之百分比含量未超出百分比含量基準值。 Note 2: “○” indicates that the percentage content of the restricted substance does not exceed the percentage of reference value of presence. 備考 3. “-” 係指該項限用物質為排除項目。 Note 3: The “-” indicates that the restricted substance corresponds to the exemption.						

## Electromagnetic emission notices

### Federal Communications Commission (FCC) Supplier’s Declaration of Conformity

The following information refers to the following products:

Product name	Machine type
Lenovo 100e Chromebook 2nd Gen	81MA
Lenovo 300e Chromebook 2nd Gen	81MB
Lenovo 500e Chromebook 2nd Gen	81MC

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be

determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult an authorized dealer or service representative for help.

Lenovo is not responsible for any radio or television interference caused by using other than recommended cables and connectors or by unauthorized changes or modifications to this equipment. Unauthorized changes or modifications could void the user's authority to operate the equipment.

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Responsible Party:

Lenovo (United States) Incorporated  
7001 Development Drive  
Morrisville, NC 27560  
Email: FCC@lenovo.com



## Industry Canada compliance statement

CAN ICES-3(B)/NMB-3(B)

## European Union conformity

EU Contact: Lenovo (Slovakia), Landererova 12, 811 09 Bratislava, Slovakia



### Compliance with the EMC Directive

This product is in conformity with the protection requirements of EU Council Directive 2014/30/EU on the approximation of the laws of the Member States relating to electromagnetic compatibility.

This product has been tested and found to comply with the limits for Class B equipment according to European Standards harmonized in the Directives in compliance. The Class B requirements for equipment are intended to offer adequate protection to broadcast services within residential environments.

## German Class B compliance statement

*Hinweis zur Einhaltung der Klasse B zur elektromagnetischen Verträglichkeit*

Dieses Produkt entspricht den Schutzanforderungen der EU-Richtlinie zur elektromagnetischen Verträglichkeit Angleichung der Rechtsvorschriften über die elektromagnetische Verträglichkeit in den EU-Mitgliedsstaaten und hält die Grenzwerte der Klasse B der Norm gemäß Richtlinie.

Um dieses sicherzustellen, sind die Geräte wie in den Handbüchern beschrieben zu installieren und zu betreiben. Des Weiteren dürfen auch nur von der Lenovo empfohlene Kabel angeschlossen werden. Lenovo übernimmt keine Verantwortung für die Einhaltung der Schutzanforderungen, wenn das Produkt ohne

Zustimmung der Lenovo verändert bzw. wenn Erweiterungskomponenten von Fremdherstellern ohne Empfehlung der Lenovo gesteckt/eingebaut werden.

Zulassungsbescheinigung laut dem Deutschen Gesetz über die elektromagnetische Verträglichkeit von Betriebsmitteln, EMVG vom 20. Juli 2007 (früher Gesetz über die elektromagnetische Verträglichkeit von Geräten), bzw. der EU Richtlinie 2014/30/EU, der EU Richtlinie 2014/53/EU Artikel 3.1b), für Geräte der Klasse B.

Dieses Gerät ist berechtigt, in Übereinstimmung mit dem Deutschen EMVG das EG-Konformitätszeichen - CE - zu führen. Verantwortlich für die Konformitätserklärung nach Paragraf 5 des EMVG ist die Lenovo (Deutschland) GmbH, Meitnerstr. 9, D-70563 Stuttgart.

## Japan VCCI Class B compliance statement

この装置は、クラスB機器です。この装置は、住宅環境で使用することを目的としていますが、この装置がラジオやテレビジョン受信機に近接して使用されると、受信障害を引き起こすことがあります。

取扱説明書に従って正しい取り扱いをして下さい。

VCCI-B

## Japan compliance statement for products which connect to the power mains with rated current less than or equal to 20 A per phase

日本の定格電流が 20A/相 以下の機器に対する高調波電流規制  
高調波電流規格 JIS C 61000-3-2 適合品

## Japan notice for ac power cord

The ac power cord shipped with your product can be used only for this specific product. Do not use the ac power cord for other devices.

本製品およびオプションに電源コード・セットが付属する場合は、それぞれ専用のもになっていますので他の電気機器には使用しないでください。

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## Other compliance information of countries and regions

This section provides other compliance information about Lenovo products.

## Certification-related information

Product name	Machine type
Lenovo 100e Chromebook 2nd Gen	81MA
Lenovo 300e Chromebook 2nd Gen	81MB
Lenovo 500e Chromebook 2nd Gen	81MC

The latest compliance information is available at:

<https://www.lenovo.com/compliance>

## TCO certification

To obtain the TCO certification information for your computer, go to:

<https://www.lenovo.com/tco-cert>

## Export classification notice

This product is subject to the United States Export Administration Regulations (EAR) and has an Export Classification Control Number (ECCN) of 5A992.c. It can be re-exported except to any of the embargoed countries in the EAR E1 country list.

## Lenovo product service information for Taiwan

委製商/進口商名稱: 荷蘭商聯想股份有限公司台灣分公司  
進口商地址: 台北市中山區北安路780號7樓  
進口商電話: 0800-000-702 (代表號)

## Taiwan precautionary vision statement

警語：使用過度恐傷害視力

注意事項：

- 使用30分鐘請休息10分鐘。
- 未滿2歲幼兒不看螢幕，2歲以上每天看螢幕不要超過1小時。

## Supplemental information for the Eurasian Union

<b>Назначение</b>	персональный компьютер для личного и служебного использования, для передачи данных, с поддержкой различных профилей подключения (Wi-Fi, Bluetooth и пр.).
<b>Изготовитель</b>	Леново ПЦ ХК Лимитед, 23/Ф Линколн Хаус, Тайку Плэйс 979 Кингз Роуд, Куарри Бэй, Гонконг (Lenovo PC HK Limited, 23/F Lincoln House, Taikoo Place 979 King's Road, Quarry Bay, Hong Kong)
<b>Страна производства</b>	Китай
<b>Наименование и местонахождение уполномоченного изготовителем лица</b>	ООО «Леново (Восточная Европа/Азия)» 143401, Московская область, г. Красногорск, бульвар Строителей, дом 4, корпус 1, помещение VII, тел. +7 495 645 83 38, факс +7 495 645 78 77.
<b>Импортер</b>	Наименование, адрес импортера и информация для связи с ним указаны на этикетке* на упаковке продукции.  <i>*Согласно ГОСТ 2.601-2013 «Единая система конструкторской документации. Эксплуатационные документы», пункт 5.1, подпункт 5.1.2, этикетка является видом эксплуатационных документов.</i>
<b>Дата изготовления (месяц и год)</b>	Указана на этикетке* на упаковке продукции, в графе Date (дата указана в формате год-месяц-дата). Для получения более подробной информации посетите веб-сайт: <a href="https://support.lenovo.com">https://support.lenovo.com</a>
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## Brazil audio notice

Ouvir sons com mais de 85 decibéis por longos períodos pode provocar danos ao sistema auditivo.

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By using ENERGY STAR compliant products and taking advantage of the power management features of your computer, you reduce the consumption of electricity. Reduced electrical consumption contributes to potential financial savings, a cleaner environment, and the reduction of greenhouse gas emissions. For more information about ENERGY STAR, go to <https://www.energystar.gov>.

Lenovo encourages you to make efficient use of energy an integral part of your day-to-day operations. To help in this endeavor, Lenovo has preset a default power plan. To change the power plan, see “Set the power plan” on page 19.





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